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Agenda

Meeting: **Cabinet**
Date: **11 July 2018**
Time: **6.00 pm**
Place: **Council Chamber - Civic Centre Folkestone**

To: **All members of the Cabinet**

All Councillors for information

The cabinet will consider the matters listed below on the date and at the time and place shown above. The meeting will be open to the press and public.

This meeting will be webcast live to the council's website at <https://shepway.public-i.tv/core/portal/home>. Although unlikely, no guarantee can be made that Members of the public in attendance will not appear in the webcast footage. It is therefore recommended that anyone with an objection to being filmed does not enter the council chamber.

1. Apologies for Absence

2. Declarations of Interest

Members of the Council should declare any interests which fall under the following categories. Please see the end of the agenda for definitions*:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. Purchase of Compactor Bins for the Coastal Park (Pages 3 - 6)

The reports recommends the allocation of £83,000 budget for the immediate purchase of compactor bins for the Coastal Park.

Queries about the agenda? Need a different format?

Contact Jemma West – Tel: 01303 853369
Email: committee@folkestone-hythe.gov.uk or download from our website
www.folkestone-hythe.gov.uk

4. Hawkinge Burial Capacity and expansion proposals (Pages 7 - 12)

This report proposes an expansion of the Hawkinge cemetery burial grounds within the existing site to meet burial demands for the next 10 years.

*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item

Agenda Item 3



This Report will be made public on 3 July 2018

Report Number

C/18/13

To: Cabinet
Date: 11 July 2018
Status: Key Decision
Head of service: Amandeep Khroud, Head of Democratic Service and Law
Cabinet Member: Cllr Stuart Peall, Cabinet Member for the Environment
SUBJECT: PURCHASE OF COMPACTOR BINS FOR THE COASTAL PARK

SUMMARY:

The reports recommends seeking approval from full Council for a budget of £83,000 for the immediate purchase of compactor bins for the Coastal Park.

REASONS FOR RECOMMENDATIONS (*Cabinet only*):

The council has a strategic objective to provide clean and well maintained public spaces. The deployment of a limited number of compactor bins to a popular location like the Coastal Park would test the technology and concept in advance of a wider roll out and bring immediate benefits to the park and its users from the additional bin capacity.

An urgent decision is sought as there are currently issues with bin capacity and access at this location. Due to lead in times for supply and delivery of bin units an urgent decision would also help fast track deployment this summer.

Full Council is required to approve changes to the General Fund Capital Programme.

RECOMMENDATIONS:

1. To receive and note report C/18/13.
2. To seek full Council approval for a capital budget of £83,000 for the immediate purchase and deployment of compactor bins to the Coastal Park.

1. BACKGROUND

- 1.1 The Corporate Plan has a strategic objective of 'Appearance Matters'. This includes the following priorities: -
 - Keep the district clean and tackle environmental issues
 - Provide clean and well maintained public spaces
 - Protect and manage the coastal sites in an environmentally sustainable way
- 1.2 The district has benefited from increased visitor numbers in recent years particularly to coastal areas. The council has generally reviewed its street cleansing arrangements to anticipate this growth in visitors and looked into the merits of deploying compactor bins at key locations.
- 1.3 Compactor bins technology offers two main advantages:-
 - The solar compaction increases bin capacity to around 6-8 times normal capacity. This is advantageous in areas that experience spikes in visitor numbers and are hard to access due to vehicle or pedestrian traffic.
 - The bins can be remotely monitored so collections can be scheduled on demand and warning emails sent when a capacity threshold is met. This allows for more responsive emptying and more efficient use of existing staff time and vehicles.

2. CONSULTATION

- 2.1 Contractors bins are already in use by other local authorities. Opinions have been obtained from several authorities covering locations, longevity and potential cost savings.
- 2.2 The feedback has been positive with many authorities operating bins for several years and investing in additional units.

3. OPTIONS

- 3.1 Several locations were considered for a roll out of compactor bins. The recommendation is for 12 units to be deployed along the main pathway in the Coastal Park.
- 3.2 The reasons for recommendation: -
 - The Coastal Park receives high numbers of visitors. There have been occasions where gaining access to the park has been difficult due to vehicle and pedestrian numbers. Higher capacity bins would be beneficial.
 - The Coastal Park would allow us to 'road test' the bins in a distinct geographical location and on a reasonable scale. This will give us performance data that could be considered for further projects.

- The Coastal Park is managed by Grounds Maintenance so it will be easier to get performance feedback and a clear appraisal of cost/servicing reductions.
 - There are clearer arguments for reducing bin numbers at this location whilst increasing overall capacity as many of the bins are installed in close proximity.
 - It is less weather exposed compared to the other proposed locations along Sea Defences.
 - An urgent decision would give the opportunity for a deployment within the summer.
- 3.3 The indicative capital costs for the compactor bins is £83,000 and formal quotations as required by Contract Standing Orders will be obtained from suppliers prior to purchase. The ongoing revenue costs of operating and maintaining the bins is expected to be broadly neutral when compared to the costs of emptying and maintaining the existing litter bins.
- 3.4 Budget changes to the capital programme are required to be approved by full Council. The capital cost of the scheme can be met from the Capital Receipts Reserve.

4. RISK MANAGEMENT ISSUES

- 4.1 There is not a great deal of risk management involved in this issue

Perceived risk	Seriousness	Likelihood	Preventative action
Damage to new compactor bins	Medium	Medium	<ul style="list-style-type: none"> • Models are designed for wear and tear and general robustness. • FHDC had conducted its own demonstrations to test robustness. • Units will be put on FHDC insurance.
Solar Charge Is Insufficient for Compaction	Low	Low	<ul style="list-style-type: none"> • Locations chosen to be in sunlight. • Reference sights contacted. • FHDC testing of demonstration model carried out.

			<ul style="list-style-type: none"> • Manufacturers guarantee.
Capacity and Performance	Low	Low	<ul style="list-style-type: none"> • The purpose of rolling out bins at a single popular location allows the concept to be fully tested before any wider roll out.
Maintenance	Medium	Medium	<ul style="list-style-type: none"> • Bins will purchased with 5-year maintenance and 5-years guaranteed battery life.

5. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

5.1 Legal Officer's Comments (DK)

There are no legal implications arising directly out of this report. Legal Services will upon instruction advise on conditions of contract for the procurement of the compactor bins.

5.2 Finance Officer's Comments (LW)

The capital budget and revenue implications of the proposed scheme are addressed in section 3 of the report. The capital cost of the scheme can be met from available uncommitted General Fund capital receipts.

5.3 Diversities and Equalities Implications (AR)

None.

6. CONTACT OFFICERS AND BACKGROUND DOCUMENTS

Councillors with any questions arising out of this report should contact the following officer prior to the meeting

Andrew Rush
 Corporate Contracts Manager
 Telephone: 01303 853271
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This report will be made public on 3 July 2018



Report number **C/18/17**

To: Cabinet
Date: 11 July 2018
Status: Non-key decision
Head of Service: Andy Blaszkowicz
Cabinet Member: Councillor Dick Pascoe, Cabinet Member for Property Management & Environmental Health

SUBJECT: HAWKINGE BURIAL CAPACITY & EXPANSION PROPOSALS

SUMMARY: This report proposes an expansion of the Hawkinge cemetery burial grounds within the existing site to meet burial demands for the next 10 years.

REASONS FOR RECOMMENDATION:

Cabinet is asked to agree the recommendation below to ensure that there is suitable provision of burial spaces in the future. This report sets out the proposal to undertake capital works and to minimise future maintenance costs.

Council approval is required for changes to the General Fund Capital Programme.

RECOMMENDATIONS:

1. To receive and note report C/18/17
2. To seek full Council approval for a capital budget of £65,000 in 2018/19 for the immediate provision of burial plots at Hawkinge Cemetery.

1. INTRODUCTION

- 1.1 Currently 20% of all deceased people in the UK are buried, the demand at Hawkinge Cemetery is approximately 80 burials per year. As of June there are 53 spaces left, which equates to a maximum of 8 months of burial spaces left.
- 1.2 Currently a hold has been put on people reserving plots to relieve stress on the remaining plot numbers.
- 1.3 Planning permission Y18/0771/FH has been applied for which details the change of use from meadow land to burial land. It is considered that this will be accepted.
- 1.4 This work was planned for the financial year 19/20 but due to the higher than anticipated uptake on burial plots we have had to bring the works forward into this financial year.

2. PROPOSAL

- 2.1 It is suggested that a large plot is built to the north of the site that will hold 780 individual plots. This will provide 9.75 years of capacity if demand remains the same.
- 2.2 A perimeter road is to be constructed from tarmacadam with concrete edging to match existing roads, surrounding the large plot to allow for access, maintenance and visitation.
- 2.3 It is recommended that to future proof the area (both in terms of Grounds Maintenance and headstone toppling issues) that concrete plinths are built that hold the headstones securely, and allow machinery to cut right against the edgings. This can be seen in Figure 1: Headstone Plinths. For stage one it is recommended that 30% of these are built at this time to minimise capital outlay.
- 2.4 The positioning of the new plot can be seen in Figure 2: Location of plinth and access roadway.

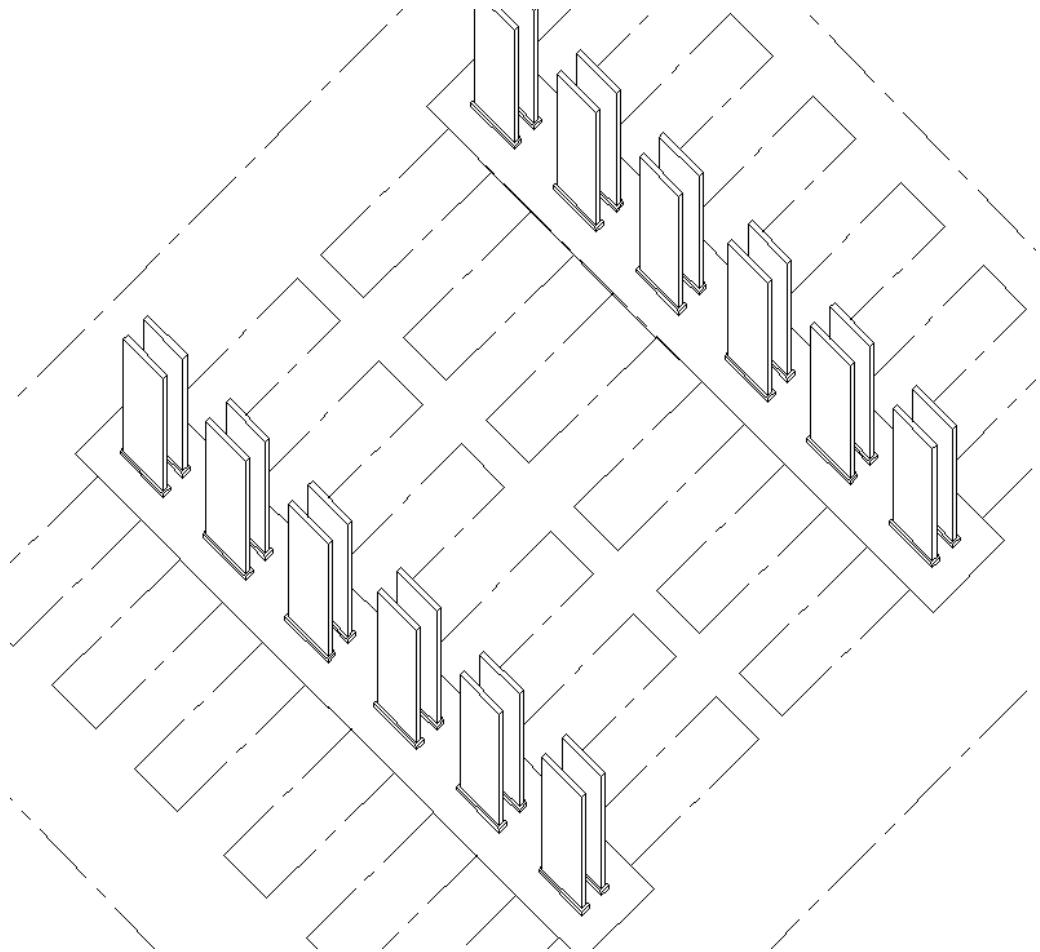


Figure 1: Headstone Plinths

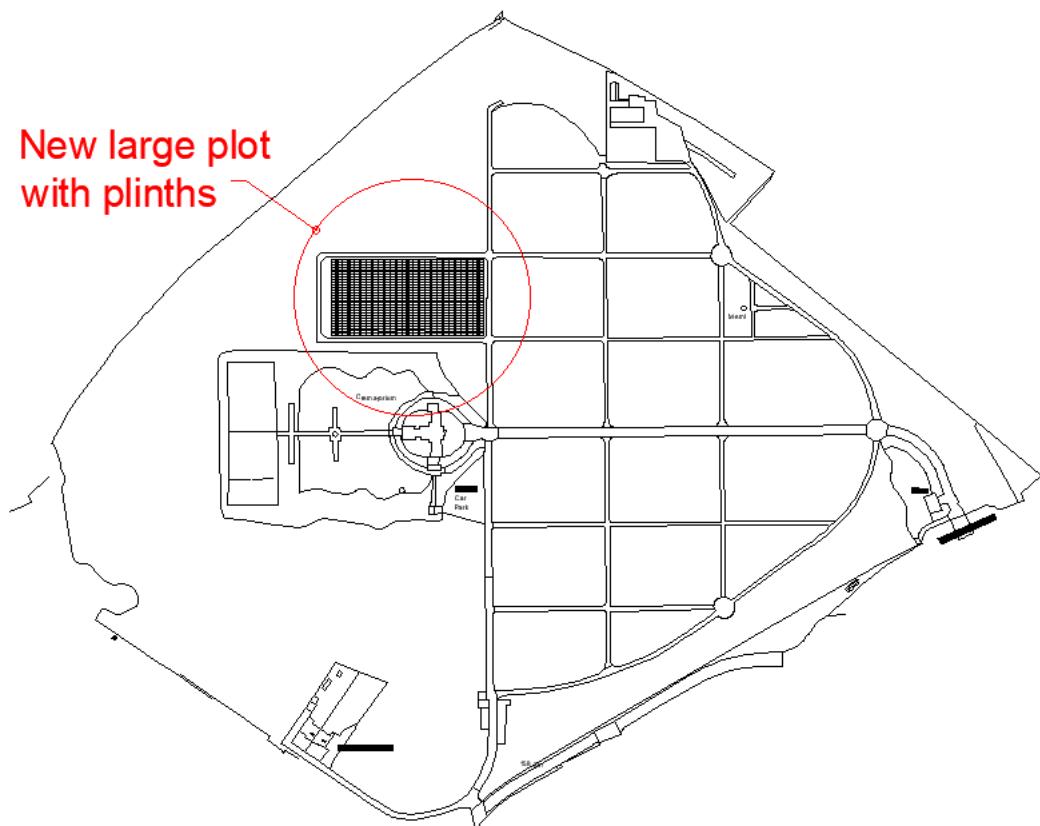


Figure 2: Location of plinth and access roadway

3. FUNDING

- 3.1 The report seeks funding for £65,000 to complete the aforementioned works.
- 3.2 No budget provision currently exists for the proposed scheme and full Council approval is required to include it within the General Fund Medium Term Capital Programme. The capital cost for the scheme can be met from the council's uncommitted element of the Capital Receipts Reserve.

4. RISK MANAGEMENT ISSUES

- 4.1 The perceived risks are considered to be low for this project provided funding is given.

Perceived Risk	Seriousness	Likelihood	Preventative Action
Not providing a new plot for burials	High	Low	Provide funding for new burial plot
Maintenance	Low	Low	The design of the concrete headstone plinths minimises the future maintenance issues by allowing machinery to cut right up to edge
Grave Toppling	Medium	Low	By having the concrete plinths to support the headstones as a single unit it will stop ground shrinkage affecting individual headstones and providing sufficient ongoing support
Planning Permission Rejected	High	Low	Pre planning advice has been sought and all correct documentation has been submitted

5. LEGAL/FINANCIAL AND OTHER CONTROLS/POLICY MATTERS

- 5.1 Legal officers comments (DK).

There are no legal implications arising directly out of this report.
The project is conditional upon receipt of planning permission.

- 5.2 Finance officers comments (LW).

The capital cost and funding implications are set out in section 3 of the report. Full Council approval is required for budget changes to the General Fund Medium Term Capital Programme.

6. CONTACT OFFICERS

- 6.1 Councillors with any questions arising out of this report should contact the following officer prior to the meeting:

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The following background documents have been relied upon in the preparation of this report: None

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